

## **Policies**

### **The Graduate School (TGS)**

**PhD students** who have full-time status with a 9 month stipend of \$28,000 or who have a full-time status with 12 month stipend of \$34,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university up to 24 credit hours.

**Master's students** in the Graduate School who have full-time status with a 9 month stipend at \$18,000 or have a full-time status with a 12 month stipend at \$24,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university for up to 18 credit hours for 9 month awards and 21 credit hours for 12 month awards. These full awards will also include health and dental insurance. Such tuition and insurance costs are partially covered by the applicable graduate student fringe benefit rate.

**The PI must also budget for a \$500/year increase to the paid stipend rate ONLY for Mater's students.**

Graduate student fringe benefits must be budgeted at the rate applicable at the time of the proposal submission. Grants/contracts that include a one-semester graduate student stipend of \$9,000 are eligible to receive a tuition award paid by the University for up to 9 credit hours. The grant/contract must include the applicable graduate student fringe rate at the time of the proposal. These one-semester awards will also include health and dental insurance. The tuition and insurance costs are partially covered by the applicable graduate student fringe benefit rate.

\*The stipend amounts noted above cannot be increased or decreased as these are established by the University.

**An award letter will be sent by the Graduate School addressing the specific LUC policies regarding graduate research assistantships to the graduate research assistant.**

### **School of Environmental Sustainability (SES)**

**Master's students** in the School of Environmental Sustainability who have full-time status with a 9 month stipend of \$18,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university up to 18 credits for the academic year, total credits not exceeding 30 credits for the duration of the entire 2-yr program. Master's students in the SES who have full-time status with 12 month stipend of \$24,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university up to up to 18 credits for the academic year, total credits not exceeding 30 credits for the duration of the entire 2-yr program.

The PI must also budget for a \$500/year increase to the paid stipend rate **ONLY** for Master's students.

Graduate student fringe benefits must be budgeted at the rate applicable at the time of the proposal submission. Once an award is made and an accounting unit is established, the SES Assistant Director of Academic Business Operations must be notified so she can send the relevant information to Financial Aid.

### **School of Social Work (SSW)**

**PhD students** who have full-time status with a 9 month stipend of \$28,000 or have a full-time status of a 12 month of \$34,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university up to 24 credit hours.

**MSW students are budgeted as hourly workers. The current Hourly Rate is \$20 per hour.**

With the approval of the Dean of the School of Social Work, MSW students who have full-time status with a 9 month stipend of \$28,000 or have full-time status of a 12 month of \$34,000 paid by an external grant/contract may be eligible to receive tuition remission paid by the School of Social Work up to 24 credit it hours.

### **School of Education (SOE)**

NOTE: **MEd and EdD:** Students must have full-time status to be eligible for an assistantship. Stipends should be budgeted for \$28,000 for a 9 month appointment, and \$34,000 for a 12 month appointment.

**SOE will cover the health insurance for any EdD assistantship funded by a grant (tuition and full stipend). If a grant is awarding a partial assistantship, approval must be acquired through the Dean's Office for health insurance support.**

NOTE: If SOE Faculty want a partial assistantship "prior approval from the Dean's office" is required. Once an award is made and an accounting unit is established, the PI must inform [SOEBusinessServices@luc.edu](mailto:SOEBusinessServices@luc.edu) of the assistantship and provide the student recipient's details.

**An award letter will be sent by the School of Education addressing the specific LUC policies regarding graduate research assistantships to the graduate research assistant. Hourly Student Worker rate is currently \$20 per hour.**

**MA and PhD students housed in the Graduate School** who have full-time status with a 9 month stipend of \$28,000 or have a full-time status of 12 month of \$34,000 paid by an external grant/contract are eligible to receive tuition remission paid by the university up to 24 credit hours and health insurance.

Graduate student fringe benefits must be budgeted at the rate applicable at the time of the proposal submission. Once an award is made and an accounting unit is established, **a graduate assistantship award** application must be submitted to the Graduate School for each supported Graduate Student.

**An award letter will be sent by the Graduate School addressing the specific LUC policies regarding graduate research assistantships to the graduate research assistant.**

\*Any deviations from the stated policy above will need to be reviewed and approved by School of Education.